

# Misconduct Policy

QQI Accredited Further Education Programmes

Gorey Community School

*A proposal to implement three core elements of the draft misconduct policy, which is currently being developed for our Re-engagement with QQI.*

These proposed new sanctions, if accepted by the BOM, will be introduced to incoming students in September during a detailed induction.

1. **Deadlines for submission of work.** Students who miss deadlines will be penalised by a loss of marks resulting in a loss of grade i.e. pass, merit and distinction. Exemptions and/or exceptions will be made for students who have ongoing or one off certified medical issue(s) that would impact on their ability to meet the deadline.
2. **Plagiarism.** Students who submit work for assessment that has been identified as plagiarism using industry standard methods, such as *grammarly*, will be penalised. The standard penalty used by education institutions at further education and third level is: Student will be instructed to resubmit new original assignment material for assessment but will only achieve a maximum 50% (pass) grade for that assignment.
3. **Attendance.** An overall attendance record of 80% must be adhered to by all students. This percentage will be calculated on a monthly basis to provide accurate and fair data to SUSI. Students on a SUSI grant who do not meet maintain an 80% attendance record during a month will not receive their grants for that month. Exceptions will be made for students who have ongoing or one off certified medical issue(s) that would impact on their ability to meet the minimum requirement.

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